



OFFICE OF THE GOVERNOR

EXECUTIVE ORDER NO. 33 Series of 2024

AN EXECUTIVE ORDER REORGANIZING THE COMPOSITION OF THE OUTSTANDING EMPLOYEES SEARCH AND AWARD COMMITTEE AND EXECUTIVE COMMITTEE

WHEREAS, on 04 August 2003, the Sangguniang Panlalawigan of Oriental Mindoro enacted Provincial Ordinance No. 004-2003 entitled "An Ordinance Establishing the Outstanding Employees Awards as Part and Parcel of Human Resource Development Program of the Provincial Government of Oriental Mindoro and Providing Funds Therefor."

WHEREAS, Section III (b) of Provincial Ordinance No. 004-2003, as amended, provides that the Outstanding Employees Award (hereinafter, referred to as the "Award") shall pertain to a distinction, including acts of heroism and remarkable honesty, conferred to one (1) deserving and qualified employee of the Provincial Government of Oriental Mindoro. Recipients of the award shall be granted a monetary incentive amounting to Fifty Thousand Pesos (Php 50,000.00), a plaque of recognition, and a gold-gilded medallion especially designed for the purpose.

WHEREAS, there is a need to reorganize the Committees tasked with the selection of awardees and nominees for the Outstanding Employees Award.

NOW THEREFORE, I, HUMERLITO A. DOLOR, MPA, PH.D., by virtue of the powers vested in me as the Provincial Governor of Oriental Mindoro by the Republic Act. No. 7160, otherwise known as the Local Government Code of 1991 and other pertinent laws and issuances, do hereby promulgate this Executive Order as follows:

SECTION 1. Reorganization of the Executive Committee. The Outstanding Employees Award (OEA) Executive Committee is hereby reorganized to be composed of the following:

- Chairperson** : GOVERNOR HUMERLITO A. DOLOR, MPA, PH.D.
- Vice Chairperson** : VICE GOVERNOR EJAY L. FALCON
- Members** : BOARD MEMBER ALEXANDRA C. CASUBUAN-TAN
Chairperson, Sangguniang Panlalawigan (SP) Committee on Human Resource Development, Labor, Employment and Overseas Filipino Workers Welfare
- MS. SOFIA A. LOGMAO**
Supervising Labor and Employment Officer, Provincial Public Employment Services Office
Second Level Rank and File Employee Representative
- MS. VONA ROSE T. ABAS**
Administrative Aide VI, Provincial General Services Office
First Level Rank and File Employee Representative
- MS. ANNA LISSA C. ACOB**
President, RY 2020-2021
Rotary Club of Downtown Calapan

SECTION 2. Functions of the Executive Committee. The Outstanding Employees Award Executive Committee shall exercise the following duties and functions:

- Approve the specific procedures and guidelines in the nomination, selection, and evaluation of nominees for the Award;
- Evaluate and assess the qualified nominees for the award using the findings and recommendations of the Search and Award Committee; and

- c. Select and confer the award, by a majority vote of all Committee members to deserving and qualified nominees.

SECTION 3. Reorganization of the Search and Award Committee. The Outstanding Employees Award Search and Award Committee is hereby reorganized. It shall be composed of the following:

Chairperson : **PA HUBBERT CHRISTOPHER A. DOLOR, MD, MPA, MHA, PAR**
Provincial Administrator

Members : **BOARD MEMBER ALEXANDRA C. CASUBUAN-TAN**
Chairperson, Sangguniang Panlalawigan (SP) Committee on
Human Resource Development, Labor, Employment and Overseas
Filipino Workers Welfare

MS. ANNA MARIE DC. REYES
Provincial Human Resource Management Officer

MS. BEVERLY N. AGUILA
Supervising Administrative Officer, Provincial Administrator's Office

MS. SOFIA A. LOGMAO
Supervising Labor and Employment Officer, Provincial Public
Employment Services Office
Second Level Rank and File Employee Representative

MS. MAY D. JANDA
Administrative Officer III, Provincial General Services Office
Alternate Second Level Rank and File Employee Representative

MS. VONA ROSE T. ABAS
Administrative Aide VI, Provincial General Services Office
First Level Rank and File Employee Representative

MS. KRISTEL B. ROA
Administrative Aide II, Provincial Legal Office
Alternate First Level Rank and File Employee Representative

MS. ANNA LISSA C. ACOB
President, RY 2020-2021
Rotary Club of Downtown Calapan

SECTION 4. Functions of the Search and Award Committee. The Search and Award Committee shall perform the following duties and functions, to wit:

- a. Recommend to the Executive Committee the procedures in the nomination, evaluation, and selection of nominees for the Award.
- b. Facilitate the dissemination of information about the Award;
- c. Receive nomination applications and undertake the review and evaluation of nominees for the Award.
- d. Recommend qualified nominees to the Executive Committee for the selection of the Awardee.

SECTION 5. Secretariat. Two (2) regular employees from the Provincial Human Resource Management Office shall render secretariat services to the Outstanding Employees Award Executive Committee and the Search and Award Committee.

SECTION 6. Qualifications for the Award. A nominee for the Outstanding Employee Award must meet the following qualifications, to wit:

- a. The minimum length of service of a nominee in the Provincial Government of Oriental Mindoro should be at least two (2) years. A new provincial employee, however, when at the call of his/her duties sacrifices his/her own life and/or exemplifies any act of heroism or exhibits a remarkable honesty in the conduct of his/her duties and responsibilities, shall be entitled to the award regardless of his/her length of service. Provided that, he/she meets the other criteria set forth by the Executive Committee;
- b. The nominee must be of good moral character and must have no pending criminal or administrative case filed against him/her;
- c. The nominee must be an advocate of human rights in the workplace and in the community; and
- d. The nominee must not have been a past awardee of the Award.

SECTION 7. Incentive and Awards. Each awardee shall receive cash prizes and a Plaque of Recognition. In case of a posthumous award, his/her heir shall receive the prize/s in the awardee's behalf.

SECTION 8. Awarding Ceremonies. The Awarding Ceremonies for the Outstanding Employees Award shall be conducted during the celebration of the Founding Anniversary of the province.

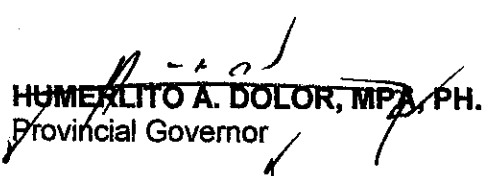
SECTION 9. Funding. Expenses to be incurred for the implementation of the program shall be charged against the funds of the Provincial Human Resource Management Office.

SECTION 10. Separability Clause. If any portion of this Order is declared invalid parts not affected shall remain in full force and effect.

SECTION 11. Repealing Clause. Any executive orders, rules, and regulations, and/or a part thereof contrary to or inconsistent with the provisions of this Order is hereby repealed, amended, or modified accordingly.

SECTION 12. Effectivity. This Executive Order shall take effect immediately upon approval hereof.

DONE IN THE CITY OF CALAPAN, ORIENTAL MINDORO, this 2nd day of August, in the Year of our Lord, Two Thousand and Twenty Four.


HUMERALITO A. DOLOR, MPA, PH. D.
Provincial Governor