

OFFICE OF THE GOVERNOR

EXECUTIVE ORDER NO. 43 Series of 2022

AN EXECUTIVE ORDER REORGANIZING THE COMPOSITION OF THE PROVINCIAL GENDER AND DEVELOPMENT FOCAL POINT SYSTEM

WHEREAS, Section 14, Article II of the Constitution provides that the State recognizes the role of women in nation building, and shall ensure the fundamental equality before the law of women and men.

WHEREAS, Section 37(A) of the Implementing Rules and Regulations (IRR) of the Magna Carta of Women requires all government departments including their attached agencies, offices, bureaus, SUCs, GOCCs, LGUs, and other government instrumentalities to strengthen their GAD Focal Point System or establish a similar GAD mechanism to catalyze and accelerate gender mainstreaming within the agency or local government unit (LGU).

WHEREAS, Philippine Commission on Women (PCW) – Department of the Interior and Local Government (DILG) – Department of Budget and Management (DBM)- National Economic and Development Authority (NEDA) Joint Memorandum Circular (JMC) No. 2013-01, as amended by JMC No. 2016-01, sets the Guidelines on the Localization of the Magna Carta of Women.

WHEREAS, there is a need to change the composition of the Provincial GAD Focal Point System pursuant to Sangguniang Panlalawigan Resolution No. 5810-2022, dated 4 July 2022, which provides for the new composition of Standing Committees of the 11th Sangguniang Panlalawigan of Oriental Mindoro, as appointed by the Presiding Officer.

NOW THEREFORE, I, HUMERLITO A. DOLOR, MPA, Ph. D., by virtue of the power vested in me as Provincial Governor by Section 465 (b) (2) (iii), Article One, Chapter 3, Title IV, Book III of Republic Act No. 7160, otherwise known as the Local Government Code of 1991, do hereby promulgate this Executive Order, as follows:

SECTION 1. Composition. The Provincial Gender and Development Focal Point System (hereinafter, "PGFPS") of Oriental Mindoro is hereby reorganized to be composed of the following:

EXECUTIVE COMMITTEE

Chairperson : **GOVERNOR HUMERLITO A. DOLOR, MPA, Ph. D.**

Vice-Chairperson : **MS. ZARAH C. MAGBOO, RSW, MSSW**
Provincial Social Welfare and Development Officer

Members : **BM FARRAH FAY C. ILANO**
Chairperson, *Sangguniang Panlalawigan* Committee on Women and Gender Equality, Welfare of Children and Family Relations / Social Services, Persons with Disabilities, and Senior Citizens

BM ALEXANDRA C. CASUBUAN
Chairperson, *Sangguniang Panlalawigan* Committee on Indigenous People and Ethnic Communities

BM ATTY. JOMARC PHILIP E. DIMAPILIS

Chairperson, *Sangguniang Panlalawigan* Committee on Health Sanitation and Population / Cooperatives, Non-Government Organizations (NGOs), People's Organization (POs) and People's Participation and Empowerment

BM ATTY. ROLANDO H. RUGA

Chairperson, *Sangguniang Panlalawigan* Committee on Laws, Ordinances, and Legal Matters / Education, Science and Technology, History, Culture and Arts, and Values Formation / Planning, Budgeting, and Accounts

BM JOCELYN U. NERIA

Chairperson, *Sangguniang Panlalawigan* Committee on Lower Local Government Unit Finance and Appropriations

DR. HUBBERT CHRISTOPHER A. DOLOR, MPA, MHA, PAR
Provincial Administrator

ATTY. EARL LIGORIO R. TURANO II
Provincial Legal Officer

MS. LYDIA MUÑECA S. MELGAR, EnP
Provincial Planning and Development Coordinator

MS. ALTHEA F. AGUTAYA
Provincial Accountant

MS. ASTRONICA G. SALCEDO
Provincial Treasurer

MS. ANNA MARIE DC. REYES
Provincial Human Resource Management Officer

MS. CHRISTINE M. PINE, EnP
Provincial Agriculturist

DR. GRIMALDO C. CATAPANG
Provincial Veterinarian

MR. CAESAR A. PANGILINAN, JR., MPA, REA
Provincial Assessor

MR. MAXIMINO A. JUMIG, JR.
Provincial Government – Environment and Natural Resources Officer

ENGR. EDYLOU B. TEJIDO
Provincial Engineer

MR. VINSCENT B. GAHOL
Provincial Disaster Risk Reduction and Management Officer

MR. ORLANDO B. TIZON
Provincial Cooperative Development Officer (PCDO)

MR. BUENAVENTURA CARVAJAL, J.D.
Provincial Warden

MS. MAY ANNE JOY M. YLAGAN
Officer-in-Charge
Provincial Budget Office

ENGR. MARIE JOYCE B. RIVERA
Officer-in-Charge
Provincial General Services Office

DR. CIELO ANGELA A. ANTE, DFM
Officer-in-Charge
Provincial Health Office

MR. ANTONIO M. MAGNAYE, JR.
Officer-in-Charge
Provincial Public Employment Services Office

MR. DON STEPHERSON V. CALDA, Ph. D.
Officer-in-Charge
Provincial Tourism Office

MS. MA. FE A. DE LEON
Supervising Administrative Officer
GO – Public Information Services Division

MR. JUNIELO P. ALCURAN
Supervising Administrative Officer
GO – Special Concerns Division

MR. JOSE MARIA S. DALUPAN, EnP
Executive Assistant IV, Governor's Office –
Management Support Services Division

SECTION 2. Duties and Functions of the GAD Focal Point System. The PGFPS shall take the lead role in direction-setting, advocacy planning, monitoring, and evaluation, and technical advisory on mainstreaming GAD perspectives in the provincial programs, projects activities and processes.

1. Lead in the mainstreaming GAD perspectives in LGU policies, plans and programs. In the process, they shall ensure the assessment of the gender-responsiveness of the systems, structures, policies, programs, processes, and procedures of the LGU based on the priority needs and concerns of constituents and employees, which includes the formulation and implementation of recommendations from such assessment;
2. Assist in the formulation of new policies such as GAD Code in advancing women's empowerment and gender equality;
3. Lead in setting up appropriate systems and mechanisms to ensure the generation, processing, review, and updating of sex-disaggregated data or GAD database to serve as a basis in performance-based and gender-responsive planning and budgeting;
4. Coordinate efforts from different divisions/offices/units of the LGU and advocate for the integration of GAD perspectives in all their systems and processes;

5. Spearhead the preparation of the annual and performance-based LGU GAD Plan and Budget (GPB) in response to the gender issues and/or concerns of their locality and in the context of the LGU mandate and consolidate the same following the form and procedures prescribed in the PCW-DILG-DBM-NEDA JMC 2013-01, as amended. The GFPS shall likewise be responsible for submitting the consolidated GPBs of the LGU;
6. Monitor the effective implementation of the annual GPB, GAD Code, other GAD related policies and plans;
7. Prepare the annual LGU GAD Accomplishment Report (GAD AR) and other GAD reports that may be required under the MCW and PCW-DILG-DBM-NEDA JMC 2013-01, as amended;
8. Strengthen linkages with other LGUs, concerned agencies and organizations working on women's rights and gender and development and synchronize GAD efforts at various level of local governance;
9. Promote and actively pursue the participation of women and gender advocates, other civil society groups and private organizations in the various stages of development planning cycle and prioritizing the marginalized sectors;
10. Ensure that all personnel of the LGU including the planning and finance officers (e.g. accountants, budget officers, auditors) are capacitated on GAD; and
11. Recommend and plan an appropriate capacity development program on GAD for its employees which shall be a part of the regular human resource development program.

In addition to the above, the PGFPS, performing as the GFPS Executive Committee, shall exercise the following duties and functions:

1. Provide policy advice to the Local Chief Executive (LCE) to support and strengthen the GFPS and the LGU's gender mainstreaming efforts;
2. Direct the identification of GAD strategies, PPAs and targets based on the results of gender analysis and gender assessment, taking into account the identified priorities of the LGU and the gender issues and concerns faced by the LGU's constituents and employees;
3. Ensure the timely submission of the LGU GPB, GAD AR and other GAD related reports to the DILG which shall be consolidated for submission to PCW and appropriate oversight agencies;
4. Ensure the effective and efficient implementation of the GAD PPAs and the judicious utilization of the GAD budget;
5. Build and strengthen the partnership of the LGU with concerned stakeholders such as women's groups of Civil Society Organizations (CSOs), national government agencies (NGAs), GAD experts and other advocates in pursuit of gender mainstreaming; and
6. Recommend awards and/or incentives to recognize outstanding PPAs or individuals who have made exemplary contributions to GAD.

SECTION 3. Technical Working Group. The Technical Working Group (TWG) for the Provincial Gender and Development Focal Point System is hereby reorganized. The TWG

Chair shall be elected among the TWG members in an election called for the purpose. It shall be composed of the following:

Chairperson : **ATTY. JEAN PHEBIE G. DE MESA**
Attorney IV
Provincial Legal Office

Members : **MS. ANNABELLE M. GARDOCE**
Assistant Provincial Treasurer
Provincial Treasurer's Office

DR. ANNA ROCHELLE A. BOONGALING
Veterinary Officer IV
Provincial Veterinary Office

MS. IVY KRISTINE A. BASCO
Local Disaster Risk Reduction Management Officer IV
Provincial Disaster Risk Reduction and Management Office

MS. LILY MAY E. LIM, EnP
Supervising Environmental Management Specialist
Provincial Government – Environment and Natural Resources Office

MS. MICHELLE G. CATLY
Economist IV
Provincial Cooperative Development Office

DR. NELIA M. CANTOS
Dentist III
Provincial Health Office

MS. ADELFA M. MERCADO
Administrative Officer V
Office of the Provincial Accountant

MS. BEVERLY N. AGUILA
Administrative Officer V
Provincial Administrator's Office

MS. KATE A. VILLALUNA
Budget Officer III
Provincial Budget Office

MS. MAILEN B. CRUZADO
Librarian III
Sangguniang Panlalawigan

MS. ANGELICA S. EJE
Administrative Officer IV
Provincial Human Resource Management Office

MR. DARWIN M. SARABIA
Administrative Officer IV
Governor's Office – Public Information Services Division

MS. MARIA ANGELINE A. MENDOZA
Administrative Officer IV
Provincial Engineer's Office

MS. SHERYL G. ONG
Administrative Officer IV
Provincial Assessor's Office

MS. MARILYN A. RAMOS, EnP
Planning Officer II
Provincial Planning and Development Office

MS. MARIA MARGARITA V. LOPEZ
Project Evaluation Officer II
Provincial Planning and Development Office

MS. HAZEL M. FORTUS
Social Welfare Officer II
Provincial Social Welfare and Development Office

MS. ANGEL JOY S. ACEDERA
Tourism Operating Officer II
Provincial Tourism Office

MS. QUEENCY MAE M. CASAPAO
Legal Assistant II
Provincial Legal Office

MS. SHARLENE M. SANTOS, EnP
Statistician I
Provincial Planning and Development Office

MS. LARIZA G. METANTE
Agricultural Technologist
Provincial Agriculturist's Office

MS. ALTHEA P. GARCIA
Administrative Assistant II
Provincial Public Employment Services Office

MS. LOURDES M. MEDINA
Prison Guard I
Provincial Detention Center Management Division

MS. ELLEN D. CASTILLO
Youth Development Assistant I
Governor's Office – Special Concerns Division

MS. ARLENE M. BAUTISTA
Administrative Aide VI
Governor's Office – Management Support Services Division

MR. MANUEL L. GARING
Administrative Aide IV
Provincial General Services Office

MS. MICHELLE L. SISON
Laboratory Aide II
Provincial Agriculturist's Office

SECTION 4. Functions of the Technical Working Group. The PGFPS- TWG shall perform the following duties and functions:

1. Facilitate the gender mainstreaming efforts of the LGU through the GAD planning and budgeting process;
2. Formulate the Local Government GAD Plan and Budget in response to the gender gaps and issues faced by their constituents including their employees;
3. Assist in the capacity and competency development and provide technical assistance to the offices or units of the LGU;
4. Coordinate with the various units/offices of the LGU and ensure their meaningful participation in the strategic and annual planning exercise on GAD including the preparation, consolidation and submission of GPBs;
5. Lead the conduct of advocacy activities and the development of information, education and communication (IEC) materials to ensure critical support of local elected officials, department heads and staff, and relevant stakeholders to the GFPS and to gender mainstreaming;
6. Monitor the implementation of GAD related programs, projects, and activities and suggest corrective measures to improve their implementation;
7. Prepare and consolidate LGU GAD Accomplishments Reports and other GAD related reports; and
8. Provide regular updates and recommendations to the LCE or GFPS ExeCom regarding GFPS activities and the process of the LGU in gender mainstreaming based on the feedback and reports of concerned LGU offices/units, stakeholders and constituents.

SECTION 5. Secretariat. The PGFPS shall have a secretariat that shall assist in the performance of its roles and responsibilities, such as:

- a) provision of administrative and logistical services;
- b) preparation of meeting agenda; and
- c) documentation of PGFPS meetings and related GAD activities.

The Secretariat for the PGFPS shall be Ms. Jannete M. Cielo and Ms. Geraldine I. Roldan of the Provincial Social Welfare and Development Office.

SECTION 6. Capacity Building. All the members of the PGFPS and the TWG shall undergo capacity building programs on Gender and Development which shall include but not limited to, Gender Sensitivity Training (GST), Gender Analysis, GAD Planning and Budgeting, Gender Audit and the use of GAD tools such as Gender Mainstreaming Evaluation Framework (GMEF), Gender Responsive LGU Ka Ba (GeRL Ka Ba) Self-Assessment Tool, Harmonized Gender and Development Guidelines (HGDG) and other succeeding GAD tools.

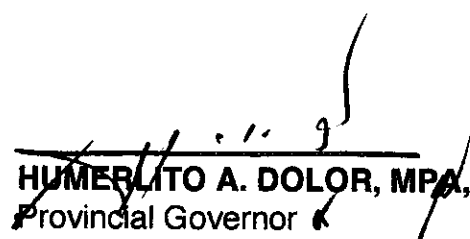
SECTION 7. Meetings. The PGFPS ExeCom shall hold its regular meeting once every quarter. The PGFPS- TWG shall meet at least once a month or as often may be necessary.

SECTION 8. Separability Clause. If any provision of this Executive Order is found to be unconstitutional or inconsistent with any national or local laws, ordinances, or resolutions, all the other provisions thereof shall remain in full force and applicable.

SECTION 9. Repealing Clause. All executive orders, rules, regulations, and other issuances, including other parts thereof inconsistent with the provisions of this Executive Order are hereby amended or repealed accordingly.

SECTION 10. Effectivity. This Executive Order shall take effect immediately upon its approval.

DONE IN THE CITY OF CALAPAN, ORIENTAL MINDORO, this 7th day of November in the Year of our Lord Two Thousand Twenty-Two.


HUMERTO A. DOLOR, MPA, Ph. D.
Provincial Governor