



OFFICE OF THE GOVERNOR

EXECUTIVE ORDER NO. 28 Series of 2022

AN EXECUTIVE ORDER CREATING THE EXECUTIVE AND WORKING COMMITTEES FOR THE CELEBRATION OF THE 2022 SALONG DAGITAB CHRISTMAS FESTIVAL, PROVIDING FOR THEIR FUNCTIONS, AND FOR OTHER PURPOSES

WHEREAS, *Salong Dagitab* Christmas Festival is the display of jubilant lights and Christmas decorations celebrated annually by the Provincial Government of Oriental Mindoro (PGOM);

WHEREAS, Provincial Ordinance No. 82-2018, also known as the *Salong Dagitab Ordinance*, institutionalized the celebration of the *Salong Dagitab* Festival in Oriental Mindoro;

WHEREAS, Provincial Ordinance No. 139-2022, providing for the Provincial Tourism Code, reiterates institutionalization of the *Salong Dagitab* which shall be celebrated from November to the January of the following year;

WHEREAS, Section V of the *Salong Dagitab Ordinance* stipulates that, "*The Salong Dagitab Executive Committee/Board and its Working Committees shall be created every year by virtue of an Executive Order;*"

NOW, THEREFORE, I, HUMERLITO A. DOLOR, MPA, Ph. D. by the virtue of the powers vested in me as the Provincial Governor of Oriental Mindoro by Section 465 (b) (2) (iii), Article One, Chapter 3, Title 4, Book III of Republic Act 7160, otherwise known as the Local Government Code of 1991, do hereby promulgate this Executive Order as follows:

SECTION 1. Salong Dagitab Christmas Festival Executive Committee. The 2022 *Salong Dagitab* Christmas Festival Executive Committee shall be comprised of the following:

Chairperson : GOV. HUMERLITO A. DOLOR, MPA, Ph. D.

Vice-Chairperson : VICE GOV. EJAY L. FALCON

Members : DR. HUBBERT CHRISTOPHER A. DOLOR, MHA, MPA, PAR
Provincial Administrator

MS. GLYNDA L. PELLAS
Co-Chairperson, Oriental Mindoro Tourism Development Council

MR. FLORANTE D. VILLARICA
Co-Chairperson, Oriental Mindoro Council for History, Culture, and Arts

MS. HIYAS GOVINDA R. DOLOR
Chairperson, Oriental Mindoro Heritage Museum Advisory Board

ENGR. EDYLOU B. TEJIDO
Provincial Engineer

MR. DON STEPHERSON V. CALDA, Ph.D.
Officer-in-Charge (OIC), Provincial Tourism Office

MS. DIWATA H. FETIZANAN
Secretary to the Sangguniang Panlalawigan

MS. MA. NENITA DC. DALUPAN, MDC
Chief of Staff, Governor's Office (GO)

EnP JOSE MARIA S. DALUPAN
Executive Assistant IV, GO-Management Support Staff Division

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SECTION 2. Functions of the Executive Committee. The Executive Committee shall perform the following functions:

- a. Set and approve the schedule of activities for 2022 *Salong Dagitab* Christmas Festival;
- b. Oversee the installation of Christmas displays for the Festival;
- c. Review, approve, and ensure the availability of budgetary requirements for the event;
- d. Call upon any agency or instrumentality of the government, including other local government units, to support the holding of the yuletide celebration; and
- e. Formulate and issue appropriate guidelines outlining the details of the preparation, conduct, and other pertinent and related information regarding the 2022 *Salong Dagitab* Christmas Festival.

SECTION 3. Salong Dagitab Christmas Festival Working Committees. The 2022 *Salong Dagitab* Christmas Festival Working Committees shall be comprised of the following:

A. Christmas Display Committee

Chairperson : ENGR. EDYLOU B. TEJIDO
Provincial Engineer

Vice Chairperson : MR. DON STEPHERSON V. CALDA, Ph.D.
OIC, Provincial Tourism Office

Members : ENGR. EMMA N. DOLOR
Engineer IV, Provincial Engineer's Office

ENGR. PONCIANO E. CUETO
Engineer IV, Provincial Engineer's Office

ENGR. ARLEO M. CABAGYO
Engineer II, Provincial Engineer's Office

ARCH. CECILLE FORTU
Architect, Provincial Engineer's Office

B. Bazaar Committee

Chairperson : MR. ORLANDO B. TIZON
Provincial Government Department Head-Provincial Tourism, Investment, and Enterprise Development Office/OIC, Provincial Cooperatives Development Office

Vice Chairperson : MR. ANTONIO M. MAGNAYE JR.
OIC, Provincial Public Employment Services Office

Members : MS. CHRISTINE M. PINE
Provincial Agriculturist

MR. JUNIELO P. ALCURAN
Supervising Administrative Officer, GO-Special Concerns Division

C. Program Committee

Chairperson : MS. MA. NENITA DC. DALUPAN, MDC
Chief of Staff, GO

Vice Chairperson : MS. DIWATA H. FETIZANAN
Secretary to the Sangguniang Panlalawigan

Members : MS. HIYAS GOVINDA R. DOLOR
Chairperson, Oriental Mindoro Heritage Museum Advisory Board

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EnP JOSE MARIA S. DALUPAN
Executive Assistant IV, GO-Management Support Staff Division

MR. MAXIMO C. CLOSA JR.
Special Assistant on Special Events Management

D. Site Work and Maintenance Committee

Chairperson : ENGR. EDYLOU B. TEJIDO
Provincial Engineer

Vice Chairperson : ENGR. MARIE JOYCE B. RIVERA
OIC, Provincial General Services Office

Members : MR. DOMINGO D. MARANAN
Engineer's Assistant, Provincial Engineer's Office

MR. ROY A. NIEVA
Administrative Aide VI, Provincial General Services Office

E. Promotion and Marketing Committee

Chairperson : MA. FE A. DE LEON
Supervising Administrative Officer, GO-Public Information Services Division

Vice Chairperson : MS. CHERRY JEAN C. SANCHEZ
Administrative Assistant I, Provincial Tourism Office

Members : MR. REYWELL M. DELA ROCA
Information Technology Officer II, Provincial Administrator's Office-Management Information System Division

F. Security and Safety Committee

Chairperson : MR. VINSCENT B. GAHOL
Provincial Disaster Risk Reduction and Management Officer

Vice Chairperson : MR. ASHER DALID
Security Officer IV, Provincial General Services Office-Civil Security Division

Members : DR. CIELO ANGELA A. ANTE, DFM
OIC, Provincial Health Office

DR. DANTE A. NUESTRO
OIC-Chief of Hospital, Oriental Mindoro Provincial Hospital

G. Secretariat

Chairperson : MR. DON STEPHERSON V. CALDA, Ph.D.
OIC, Provincial Tourism Office

Vice Chairperson : MS. CHERRY JEAN C. SANCHEZ
Administrative Assistant I, Provincial Tourism Office

Members : MS. KIMBERLY MAE E. VELASQUEZ
Tourism Operations Officer I, Provincial Tourism Office

MS. PRINCESS DEEDREI R. BALITA
Tourism Operations Assistant, Provincial Tourism Office

SECTION 4. Functions of the Working Committees. The 2022 *Salong Dagitab* Christmas Festival Working Committees shall exercise the following duties and functions:

1. Christmas Display Committee

- a. Spearhead the conceptualization and implementation of the approved theme for the 2022 *Salong Dagitab*;
- b. Encourage the active participation of PGOM departments, offices, and employees in the said event; and
- c. Invite national agencies and stakeholders to take part in the lighting of the capitol complex and other provincial government buildings.

2. Bazaar Committee

- a. Prepare a plan and/or design for the setting up of stalls on capitol grounds;
- b. Invite and accredit vendors; and
- c. Settle all issues and questions arising from the operation of stalls.

3. Program Committee

- a. Organize the switch-on ceremony for *Salong Dagitab* Christmas Festival 2022; and
- b. Provide the needed logistical requirements of the presenters for the ceremonial switch-on.

4. Site Work and Maintenance Committee

- a. Set up Christmas decorations in the common areas within the capitol grounds and other provincial government buildings upon the instruction of the Executive Committee;
- b. Post clear and visible signage of the different areas inside the capitol grounds and other provincial government buildings for the guests and visitors;
- c. Assign/designate electrical engineers that shall be readily available every night of the celebration; and
- d. Ensure the cleanliness of the capitol compound and other provincial government buildings at all times during the celebration.

5. Promotion and Marketing Committee

- a. Prepare promotional materials of *Salong Dagitab*;
- b. Coordinate with local and/or national tri-media to ensure circulation of press release, broadcast of radio and television announcements, display of billboards, and coverage of the event celebration;
- c. Prepare regular reports and updates on the celebration for dissemination to the public;
- d. Ensure availability of internet connection within the PGOM premises and its accessibility to visitors and guests; and
- e. Invite/encourage private companies to support the event activities.

6. Security and Safety Committee

- a. Ensure the safety of all visitors and guests entering the capitol compound in the duration of the event;

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- b. Remind all visitors, guests, and organizers to observe minimum health standards;
- c. Formulate and enforce a traffic plan to be implemented during the event;
- d. Regularly submit headcount of visitors entering the capitol complex and other provincial government buildings;
- e. Establish and man the first aid station to be located in a conspicuous place within the capitol complex; and
- f. Conduct random/regular spot check in all areas of the capitol compound to ensure that the premises are free from any form of danger.

7. Secretariat

- a. Take the minutes of the meeting conducted by the Executive Committee and the Working Committees;
- b. Secure and compile copies of all documentations related to the overall conduct of 2022 *Salong Dagitab* Christmas Festival; and
- c. Extend and provide assistance to all the 2022 *Salong Dagitab* Committees.

SECTION 5. Meetings. The Executive and Working Committees of the 2022 *Salong Dagitab* Christmas Festival shall regularly call for meetings in order to implement the provisions of this Order.

SECTION 6. Funding. Expenses for the operations of the 2022 *Salong Dagitab* Christmas Festival shall be charged against available sources of fund.

SECTION 7. Adherence to COVID-19 Protocols. The Executive and Working Committees of the 2022 *Salong Dagitab* Christmas Festival and other organizers of the event shall ensure that all COVID-19 health and security protocols will be strictly followed and maintained.

Minimum public health standards such as wearing of face masks, observance of at least one (1) meter physical distancing, mandatory checking of body temperature, and the provision of alcohol or sanitizer for public use will be implemented all throughout the event.

The preparation and conduct of events and activities for the 2022 *Salong Dagitab* Christmas Festival shall adhere to the guidelines imposed by Executive Order No. 24, Series of 2022. In view thereof, events and activities participated by more than fifty (50) individuals must be reported to the Provincial Health Office and there shall be safety officer/s designated for said events and activities.

SECTION 8. Separability Clause. If any provision of this Executive Order is found to be unconstitutional or inconsistent with any national or local laws, ordinances, or resolutions, all the other provisions thereof shall remain in full force and applicable.

SECTION 9. Repealing Clause. All executive orders, rules, regulations, and other issuances, including other parts thereof inconsistent with the provisions of this Executive Order are hereby amended or repealed accordingly.

SECTION 10. Effectivity. This Executive Order shall take effect immediately upon its approval.

DONE IN THE CITY OF CALAPAN, ORIENTAL MINDORO, this 1st day of September in the Year of our Lord Two Thousand Twenty-Two.


HOMERLITO A. DOLOR, MPA, Ph. D.
 Provincial Governor