



OFFICE OF THE GOVERNOR

EXECUTIVE ORDER NO. 22 Series of 2022

AN EXECUTIVE ORDER REORGANIZING THE PROVINCIAL INSPECTION TEAM FOR GOODS AND SERVICES INTO THREE (3) TEAMS NAMELY: GOODS/SUPPLIES, MEDICINES/MEDICAL SUPPLIES, AND INFORMATION TECHNOLOGY EQUIPMENT, PROVIDING FOR THEIR COMPOSITION, DEFINING THEIR POWERS AND FUNCTIONS, AND FOR OTHER PURPOSES

WHEREAS, the Internal Audit Services Division (IASD) provides significant role in oversight, insight, and foresight capacity which will ensure accountable and transparent governance processes in a local government unit;

WHEREAS, pursuant to Section 3.2.1.3 of the Internal Audit Manual for Local Government Units, the function to advise the Local Chief Executive all matters relating to compliance audit, management audit, and operations audit;

WHEREAS, since the Office of the Provincial Accountant (OPA) and the Provincial Treasurer's Office (PTO) are in charge of processing procurement documents, the IASD suggested that said Offices be a member of the inspectorate team to verify and validate the procured items as reflected in the documents;

WHEREAS, considering the volume of procured goods and supplies of the Provincial Government of Oriental Mindoro (PGOM), it is more efficient to further divide the inspection teams into three (3): good/supplies, medicines/medical supplies, and information technology equipment;

WHEREAS, the designated team leaders and members should be holding permanent positions for accountability;

NOW, THEREFORE, I, HUMERLITO A. DOLOR, MPA, Ph.D., by the virtue of the powers vested in me as Provincial Governor of Oriental Mindoro by Section 465(b) (2) (iii), Article One, Chapter 3, Title 4, Book III of Republic Act 7160, otherwise known as the Local Government Code of 1991, do hereby promulgate this Executive Order as follows:

SECTION 1. Reorganization. The Provincial Inspectorate Team for Goods and Services (PIT-GS) shall be divided into three (3) teams to be composed of the following:

Provincial Inspection Team for Goods/Supplies

Team Leader	:	EVA S. MARAVILLA Community Affairs Assistant I Governor's Office
Members	:	ARJAY LUCERO Accountant II Office of the Provincial Accountant

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ALVIN G. ABAS

Local Treasury Operations Officer III
Provincial Treasurer's Office

End-User Representative

Provincial Inspection Team for Medicines/Medical Supplies

Team Leader : **ANALYN M. TUQUERO**
Administrative Assistant III
Oriental Mindoro Provincial Hospital

Members : **JINKEY M. LIM**
Administrative Aide VI
Office of the Provincial Accountant

JENNIFER C. OLLER

Revenue Collection Clerk II
Provincial Treasurer's Office

End-User Representative

Provincial Inspection Team for Information Technology Equipment

Team Leader : **REYWEL M. DELA ROCA**
Information Technology Officer II
Provincial Administrator's Office – Management Information System

Members : **JAYVIE U. VILLALUZ**
Accountant II
Office of the Provincial Accountant

JEONARD D. LAUDENCIA

Administrative Aide VI
Provincial Treasurer's Office

End-User Representative

SECTION 2. Powers and functions. Each inspectorate team, in the interest of public welfare and policy and with main objective of ensuring the quality of the acquired goods, shall perform the following:

- a. Conduct an ocular inspection and validate the quantity and quality of the acquired goods and supplies;
- b. Issue clearances and/or reports required for accounting and auditing regulations;
- c. Recommend to the provincial government and the procuring agency cancellation, revocation, or termination of agreements subject to governing laws and ordinances concerning procurement and acquisition of goods and infrastructure;

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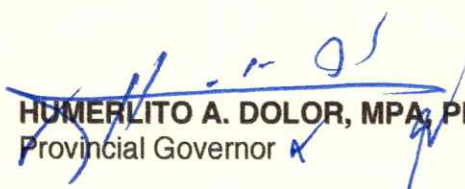
- d. Evaluate the contents of the end-user reports submitted by the concerned departments; and
- e. Make a final report regarding all the end-user reports submitted and forward the same to the procuring committees.

The Team Leader shall oversee all the undertaking and conducts of activities of their respective Provincial Inspectorate Team.

SECTION 3. Repealing Clause. Executive Order No. 191, Series of 2019 are hereby repealed accordingly.

SECTION 4. Effectivity. The Executive Order shall take effect immediately upon its approval.

DONE in the City of Calapan, Province of Oriental Mindoro, this 20th day of July, in the year of our Lord, Two Thousand and Twenty-two.


HUMERTO A. DOLOR, MPA, PH.D.
Provincial Governor