



OFFICE OF THE GOVERNOR

EXECUTIVE ORDER NO. 04 Series of 2022

AN EXECUTIVE ORDER AMENDING SECTION 1 OF EXECUTIVE ORDER NO. 74 SERIES OF 2020 ENTITLED "AN EXECUTIVE ORDER REORGANIZING THE REGULATORY REFORM TEAM OF ORIENTAL MINDORO AS THE PROVINCIAL COMMITTEE ON ANTI-RED TAPE (PCART), PROVIDING FOR ITS FUNCTIONS, AND FOR OTHER PURPOSES"

WHEREAS, Executive Order No. 12, Series of 2020, dated 04 February 2020 was issued establishing the Provincial Regulatory Team that are responsible for the implementation of RA 11032, *Ease of Doing Business and Efficient Government Service Delivery Act of 2018*, of the Provincial Government of Oriental Mindoro;

WHEREAS, on 23 December 2020 Executive Order No. 74 series of 2020 was issued reorganizing the regulatory team of Oriental Mindoro as the Provincial Committee on Anti-Red Tape (PCART);

WHEREAS, considering that one of the members of the regulatory team of Provincial Committee on Anti-Red Tape (PCART) had passed away and the others already retired, there is a need to amend Executive Order No. 74, series of 2020;

WHEREAS, Section 6.3 of Anti-Red Tape Authority (ARTA) Memorandum Circular No. 07 Series of 2020, provides that existing Regulatory Reform Teams of local government units (LGUs) created under Department of the Interior and Local Government -ARTA Joint Memorandum Circular No. 07, Series of 2019, will be reorganized as the equivalent of the Committee on Anti-Red Tape on LGUs;

NOW, THEREFORE, I, HUMERLITO A. DOLOR, MPA, Ph. D., by virtue of the powers vested in me as Provincial Governor of Oriental Mindoro by Section 465 (b) (2) (iii), Article One, Chapter 3, Title 4, Book III of Republic Act 7160, otherwise known as the Local Government of 1991, do hereby promulgate this Executive Order as follows:

Section 1. Composition. Provincial Committee on Anti-Red Tape (PCART) shall be composed of:

- Chairperson** : GOVERNOR HUMERLITO A. DOLOR, MPA, Ph.D.
- Vice Chairperson** : VICE GOVERNOR ANTONIO S. PEREZ, JR.
- Members** : BOARD MEMBER RAFAEL L. INFANTADO
Chairperson, Sangguniang Panlalawigan Committee on Laws, Ordinances, and Legal Matters/Committee on Planning and Budgeting
- BOARD MEMBER MICHAEL ANTHONY LEACHON
Chairperson, Sangguniang Panlalawigan Committee on Good Government, Public Ethics, and Accountability
- DR. HUBBERT CHRISTOPHER A. DOLOR, MPA,
MHA, PAR
Provincial Administrator / OIC – Provincial Health Office

AN EXECUTIVE ORDER AMENDING SECTION 1 OF EXECUTIVE ORDER NO. 74 SERIES OF 2020 ENTITLED "AN EXECUTIVE ORDER REORGANIZING THE REGULATORY REFORM TEAM OF ORIENTAL MINDORO AS THE PROVINCIAL COMMITTEE ON ANTI-RED TAPE (PCART), PROVIDING FOR ITS FUNCTIONS, AND FOR OTHER PURPOSES"

ATTY. EARL LIGORIO R. TURANO II
Provincial Legal Officer

MS. ANNA MARIE DC. REYES
Provincial Human Resource Management Officer

MS. LYDIA MUÑECA S. MELGAR
Provincial Planning and Development Coordinator

MR. CAESAR A. PANGILINAN, JR., MPA, REA
Provincial Assessor

MS. ASTRONICA G. SALCEDO
Provincial Treasurer

ENGR. MARIE JOYCE B. RIVERA
OIC-Provincial General Services Office

MR. MARLON KENNETH A. AGENA
Internal Auditor IV, Office of the Government-Internal
Audit Services Division, Governor's Office

MR. FEDERICO A. CABAILO, JR.
President, Philippine Chamber of Commerce and
Industry – Oriental Mindoro

Section 2. Function. The team shall be responsible for the following:

- a. Conduct an inventory of all existing local ordinances and issuances made by LGUs solely or jointly made with other Local Government Units or Non-Governmental Agencies;
- b. Conduct public dialogues with stakeholders such as Non-Governmental Agencies, Civil Society Organizations, and to the private sector, to identify cumbersome regulations and determine priority ordinances and issuances for review/assessment;
- c. Review/assess prioritized local ordinances, issuances, and resolutions, if it is redundant, outdated, or unnecessary using the Four Way Test;
- d. Recommend policy options that may be adopted by the LGU;
- e. Draft policies based on the result of assessment;
- f. Accomplish the Regulatory Reform Technical Report (RRTR)
- g. Create a Monitoring and Evaluation System;
- h. Create and/or update the database systems and the LGU website. The website shall include, all local ordinances, issuances and resolution with their corresponding amendments; the most current and updated Citizen's Charter with all services offered classified as Simple, Complex, and Highly Technical. It should be business-friendly and accessible;

AN EXECUTIVE ORDER REORGANIZING THE ANNUAL PHYSICAL INVENTORY COMMITTEE (APIC) OF THE PROVINCIAL GOVERNMENT OF ORIENTAL MINDORO (PGOM), PROVIDING FOR ITS FUNCTIONS, AND FOR OTHER PURPOSES

- i. Establish regulatory management procedures and methodologies in the modification, adoption, implementation, and evaluation of existing local ordinances, issuances, and resolutions of LGU;
- j. Conduct studies/reviews in the promotion of efficient government services and ease of doing business;
- k. Conduct quarterly meeting and as need arises with proper documentation; and
- l. Ensure regular and timely submission to DILG and ARTA
- m. Conduct compliance cost analysis, time and motion studies, evaluation, and improvement of services provided by the Provincial Government of Oriental Mindoro (PGOM);
- n. Ensure PGOM's compliance with the guidelines and National Policy on Regulatory Management System issued by ARTA;
- o. Carry out effective knowledge transfer and information dissemination among PGOM Departments and Offices on ARTA;
- p. Register new regulations to the University of the Philippines Office of National Administrative Register;
- q. Set up and update service standards which shall be indicated in the Citizen's Charters of respective PGOM Offices in accordance to the prescribed templated issued by the ARTA and submit the same t the Authority to populate the Anti-Red Tape Electronic Management Information System (ARTEMIS);
- r. Monitor and periodically review the Citizen's Charters of all PGOM Departments and Offices, specifically the procedure/steps, time, documentary requirements, and fees in availing services being offered;
- s. Ensure PGOM's compliance with the 3-7-29 prescribed processing time for transactions, as mandated by RA 11032 and other applicable laws, rules, and regulations;
- t. Develop and foster a client feedback mechanism and client satisfaction measurement;
- u. Report results of Client Satisfaction Survey for its services to the ARTA not later than the last working day of January of every year;
- v. Establish and manage public assistance complaints desks to effectively receive complaints and monitor customer satisfaction through various feedback mechanisms where clients may adequately express their complaints, comments, and suggestions;
- w. Ensure that complaints are forwarded by the Presidential Complaints Center, Civil Service Commission's Contac Center ng Bayan, and Complaints Action Center of the ARTA are acknowledged, received, responded to and or acted upon within the designated period;
- x. Serve as an overall coordinating body for the establishment, of PGOM's Electronic Business One-Stop Shop (e-BOSS);

AN EXECUTIVE ORDER AMENDING SECTION 1 OF EXECUTIVE ORDER NO. 74 SERIES OF 2020 ENTITLED "AN EXECUTIVE ORDER REORGANIZING THE REGULATORY REFORM TEAM OF ORIENTAL MINDORO AS THE PROVINCIAL COMMITTEE ON ANTI-RED TAPE (PCART), PROVIDING FOR ITS FUNCTIONS, AND FOR OTHER PURPOSES"

- y. Coordinate and disseminate ARTA information, education, and communication materials for public consumption; and
- z. Perform other functions, duties, and responsibilities under RA 11032, its implementing rules and regulations (IRR), and other ARTA-related issuances.

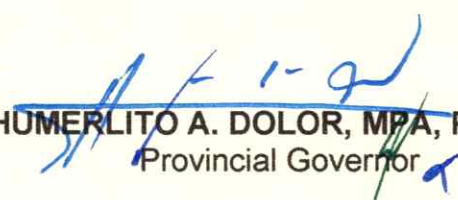
Section 3. Secretariat. The Organizational Development and Performance Management Division of the Provincial Administrator's Office shall act as secretariat of the PCAT. The secretariat shall provide technical and administrative support to the PCAT, including other duties that may be necessary in the performance of the Committee's functions.

Section 4. Repealing Clause. Section 1 of Executive Order No. 72, series of 2022, other executive orders, rules, and regulations, issuances, or parts thereof inconsistent with this Executive Order are hereby amended, repealed, and/or modified accordingly.

Section 5. Separability Clause. If any portion of this Executive Order is declared unconstitutional or invalid, other parts thereof which are not affected shall no continue to remain in full force and effect.

Section 6. Effectivity. The Executive Order shall take effect immediately upon its approval.

DONE IN THE CITY OF CALAPAN, PROVINCE OF ORIENTAL MINDORO, this 4th day of February in the year of our Lord, Two Thousand Twenty-Two.


HUMERLITO A. DOLOR, MPA, PhD.
Provincial Governor

