



PURCHASE ORDER

Procuring Department: **Sangguniang Panlalawigan**

Supplier : **GEORVI'S ENTERPRISES** P.O.: **1 0 0 2 0 0 3** **No. 0266**

Address : **Calapan City, Oriental Mindoro**

E-mail Address : _____ Date : **March 23, 2020**

Telephone No. : **288-4494** Mode of Procurement : **Shopping**

TIN : **103-778-905-000**

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

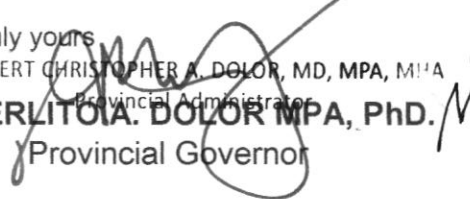
Place of Delivery: **SP** Delivery Term: **w/in 7 calendar days upon receipt of NTP**
 Payment Term : **charge**

Item No.	UNIT	DESCRIPTION	QTY.	UNIT COST	AMOUNT
19	boxes	Envelope w/ letterhead - long	3 ✓	2,950.00	8,850.00
20	pcs	Expanding envelope w/ garter	75 ✓	20.00	1,500.00
21	boxes	Fastener plastic	12 ✓	45.00	540.00
22	boxes	File box	10 ✓	220.00	2,200.00
23	pcs	Folder long	175 ✓	5.25	918.75
24	pcs	Sign pen 1.0 black/blue GEL IMPACT	25 ✓	96.00	2,400.00
25	pcs	Hard bound folder	50 ✓	550.00	27,500.00
26	pcs	Highlighter pen - asstd.color STABILO	15 ✓	40.00	600.00
27	pcs	Ink T6641 - black EPSON	13 ✓	400.00	5,200.00
28	pcs	Ink T6641 - cyan EPSON	6 ✓	400.00	2,400.00
29	pcs	Ink T6641 - magenta EPSON	6 ✓	400.00	2,400.00
30	pcs	Ink T6641 - yellow EPSON	6 ✓	400.00	2,400.00
31	boxes	Mailing envelope - long	1 ✓	450.00	450.00
32	boxes	Mailing envelope - short	1 ✓	350.00	350.00
33	rolls	Masking tape 2" CROCO	3 ✓	65.00	195.00
34	pcs	Calculator 12 digits-black CASIO	2 ✓	815.00	1,630.00
35	rolls	Packaging tape 3" - thick	3 ✓	46.00	138.00
36	pcs	Pigment ink	10 ✓	300.00	3,000.00
				Subtotal Page 2	62,671.75

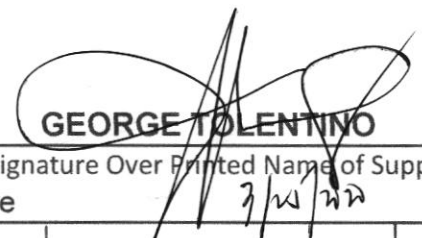
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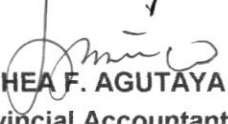
TOTAL AMOUNT IN WORD): two hundred twenty three thousand two hundred forty six pesos & 75/100 only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Very truly yours,

 HUBERT CHRISTOPHER A. DOLOR, MD, MPA, MHA
 Provincial Administrator
HUMERLITOA. DOLOR MPA, PhD.
 Provincial Governor

Conforme:


GEORGE TOLENTINO
 Signature Over Printed Name of Supplier
 Date 3/23/20

<p>Funds Available:</p> <p style="text-align: center;"> ALTHEA F. AGUTAYA Provincial Accountant</p>	<p>OBLIGATION REQUEST NO: _____</p> <p>AMOUNT : _____</p>
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