



# PURCHASE ORDER

MSSSD No. 417

Procuring Department: **Provincial Administrator Office**

Supplier : **COPYLANDIA OFFICE SYSTEMS CORPORATION** P.O.: **1 0 0 1 9 1 2 No. 2006**

Address : **Lipa City**

E-mail Address : \_\_\_\_\_ Date : **December 02, 2019**

Telephone No. : **043-740-4165** Mode of Procurement : **Negotiated/SVP**

TIN : **002-332-000-000**

Gentlemen:  
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **P.A** Delivery Term: **w/ in 7 calendar days upon receipt of NTP**  
 Payment Term : **charge**

Item No.	UNIT	DESCRIPTION	QTY.	UNIT COST	AMOUNT
1	unit	Repair/Replacement of Drums for Copier (Develop Ineo 284e) Drum DR512 K (black) <b>develop</b>	1		19,800.00
2	unit	Drum DR512 C (cyan) <b>develop</b>	1		30,800.00
3	unit	Drum DR512 M (magenta) <b>develop</b>	1		30,800.00
4	unit	Drum DR512 Y (yellow) <b>develop</b>	1		30,800.00
					<b>112,200.00</b>
<p>For use in the office of the Provincial Administrator.</p> <p><b>A/P 2020</b>     2-01-01-010 <i>jd</i>            5-02-13-050 <i>jd</i></p>					

**TOTAL AMOUNT IN WORD): one hundred twelve thousand two hundred pesos only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for everyday of delay shall be imposed.

By Authority of the Governor:  
 Very truly yours,  
**HUBBERT CHRISTOPHER A. DOLOR, MD, MPA, MHA**  
 Provincial Administrator  
**HUMERLITO A. DOLOR, MPA, PhD.**  
 Provincial Governor

Conforme:

**SHARON R. CAPILI**  
 Signature Over Printed Name of Supplier  
 Date 12-06-2019

*112 9*

Funds Available: **ALTHEA F. AGUTAYA** Provincial Accountant *Kue*

OBLIGATION REQUEST NO: 1031 012019

AMOUNT : ₱112,200.00