



Republic of the Philippines
PROVINCIAL GOVERNMENT OF ORIENTAL MINDORO
Provincial Capitol Complex, Calapan 5200, Oriental Mindoro
BIDS AND AWARDS COMMITTEE

NOTICE TO PROCEED

December 19, 2019

MSSSD No. 220

MS. SHARON R. CAPILI
Sr. Solutions Consultant
COPYLANDIA OFFICE SYSTEMS CORPORATION
Lipa City

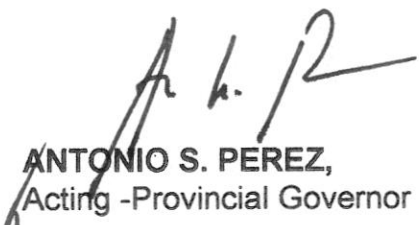
Dear Madam:

Notice is hereby given to **COPYLANDIA OFFICE SYSTEMS CORPORATION** to commence on the provision of **Office Equipment Supplies parts & accessories for use in the Office of the Provincial Administrator** within seven (7) days upon receipt of this notice.

As such you shall be responsible for performing the services under the terms and conditions of the Agreement, including the Implementation Schedule.

Kindly acknowledge receipt of this notice by signing both copies. Please keep one copy for your file and return the other to the Bids and Awards Committee Office.

Very truly yours,


ANTONIO S. PEREZ,
Acting -Provincial Governor

I acknowledge receipt of this Notice on 26 Dec, 2019

COPYLANDIA OFFICE SYSTEMS CORPORATION
By:


MS. SHARON R. CAPILI
Sr. Solutions Consultant