



Republic of the Philippines  
**PROVINCIAL GOVERNMENT OF ORIENTAL MINDORO**  
Provincial Capitol Complex, Calapan 5200, Oriental Mindoro

**BIDS AND AWARDS COMMITTEE**

**G.O. # 6**

**NOTICE TO PROCEED**

March 30, 2020

MSSSD No. 358

**MS. SHIERA KRISTINE T. KING**  
Proprietress  
**QUIN TRADING**  
Calapan City, Oriental Mindoro

Dear Madam:

Notice is hereby given to **QUIN TRADING** to commence on the provision of **Office Supplies for the use of Sangguniang Panlalawigan** within seven (7) days upon receipt of this notice.

As such you shall be responsible for performing the services under the terms and conditions of the Agreement, including the Implementation Schedule.

Kindly acknowledge receipt of this notice by signing both copies. Please keep one copy for your file and return the other to the Bids and Awards Committee Office.

Very truly yours,

  
**HUMERLITO A. DOLOR, MPA, PhD**  
Provincial Governor

I acknowledge receipt of this Notice on 4/2/2020

**QUIN TRADING**  
By:

  
**SHIERA KRISTINE T. KING**  
Proprietress