



Republic of the Philippines  
**PROVINCIAL GOVERNMENT OF ORIENTAL MINDORO**  
 Camimil, Calapan City 5200, Oriental Mindoro  
**BIDS AND AWARDS COMMITTEE**

Republic of the Philippines  
 COMMISSION ON ELECTRONIC BIDDING  
 Regional Office - IV B  
 Local Government Sector  
 Act No. 101  
 Date: \_\_\_\_\_  
 Time: \_\_\_\_\_  
 By: \_\_\_\_\_

**INVITATION TO BID**  
**IB No. GS-2019 - 130**

**RECEIVED**

Date: **NOV 18 2019**  
 Time: \_\_\_\_\_  
 By: \_\_\_\_\_

**For Office Supplies & Devices for use of PPDO**

1. The Provincial Government of Oriental Mindoro (PGOM) through the **General Fund** intends to apply the sum of **Three Hundred Three Thousand Nine Hundred Seventy Eight Pesos Only (303,978.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for the Project, **"Supply and Delivery of Office Supplies & Devices for use of PPDO."** Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The PGOM now invites bids for the Project, **"Supply and Delivery of Office Supplies & Devices for use of PPDO."** Delivery of the goods shall be in accordance with the Delivery Schedule under Section VI. Schedule of Requirements. Bidders should have completed within five (5) years before the date of submission and receipt of bids, a single completed contract similar to the Project worth at least **twenty five percent (25%)** of the ABC. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders (ITB).

3. Bidding will be conducted through open competitive bidding procedures using a nondiscretionary "pass/fail" criterion as specified in the Revised Implementing Rules and Regulations (IRR) of Republic Act (R.A.) No. 9184, otherwise known as the "Government Procurement Reform Act."

Bidding is restricted to Filipino citizens/sole proprietorship, partnership or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines and to citizens or organizations of a country the laws or regulations of w/c grant similar rights or privileges to Filipino citizens, pursuant to RA 5183 and subject to Commonwealth Act 138.

**Schedule of BAC Activities**

- |   |   |   |
|---|---|---|
| 1. Advertisement/Posting of ITB   |   |   |
| • Bulletin Board of the PGOM  | : | November 7, 2019                              |
| • PGOM Website – <a href="http://www.ormindoro.gov.ph">www.ormindoro.gov.ph</a> | : | November 7, 2019                              |
| • GEPS Website – <a href="http://www.philgeps.net">www.philgeps.net</a>         | : | November 7, 2019                              |
| 2. Issuance of Bidding Documents  | : | November 08, 2019 to November 19, 2019        |
| 3. Deadline of Submission of Bids   | : | November 19, 2019 at 9:30 a.m. at BAC Office  |
| 4. Opening of Bids in sealed envelope   |   |   |
| a) Eligibility Requirements and Technical Proposal                              | : | November 19, 2019 at 10:00 a.m. at BAC Office |
| b) Financial Proposal   | : | November 19, 2019 at 10:00 a.m. at BAC Office |

4. A complete set of Bidding Documents may be acquired by interested bidders from **November 08, 2019 to November 19, 2019** from the Bids and Awards Committee Office and upon payment of a non-refundable fee for the Bidding Documents in compliance with Section 17.4 of RA 9184 and its IRR. It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the PGOM, provided that Bidders shall pay the nonrefundable fee for the Bidding Documents not later than the submission of their bids in the amount of **Five Hundred Pesos (Php 500.00)**.

5. Bids must be delivered to the address below on or before **November 19, 2019 at 9:30 a.m.** All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in the ITB Clause 18. Bids will be opened in the presence of the Bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.

6. The PGOM reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

7. Interested bidders may obtain further information from the PGOM-Bids and Awards Committee (BAC) Secretariat and inspect the Bidding Documents at the address given below during office hours from **9:00 a.m. to 4:00 p.m.**

For further information, please refer to:

**LEILA R. CARINGAL**  
 Head, BAC Secretariat  
 Bids and Awards Committee Office  
 Provincial Capitol Complex  
 Camimil, Calapan City, Oriental Mindoro

**EnP JOSE MARIA S. DALUPAN**  
 BAC CHAIRPERSON