



Republic of the Philippines
PROVINCE OF ORIENTAL MINDORO
CITY OF CALAPAN
PROVINCIAL HUMAN RESOURCE MANAGEMENT OFFICE

Camilmil Calapan City, Oriental Mindoro
Tel. Nos. 286-7060/286-2220

ISO 9001:2015 TRANSITION TRAINING

Tamaraw Hall, Provincial Capitol Complex
Calapan City, Oriental Mindoro
26-27 January 2017

Post Activity Report

I. SUMMARY / OVERVIEW

ISO 9001 is a standard that sets out the requirements for a Quality Management System (QMS). It helps organizations to be more efficient and improve customer satisfaction. A new version of the standard, ISO 9001:2015 has just been launched, replacing the previous version ISO 9001:2008.

Since the 2015 edition has now replaced the 2008 version, there is a need for the three ISO-certified departments of the Provincial Government of Oriental Mindoro (PGOrM), namely: Provincial Assessor's Office (PAsO), Provincial Treasurer's Office (PTO), and Sangguniang Panlalawigan-Office of the Vice Governor (SP-OVG) to update the quality management system to fit the new version, thus, the conduct of this activity.

The orientation was rolled out in two batches, one day per batch, at the Tamaraw Hall, Main Bldg., Provincial Capitol Complex by Mr. Ralph Raymond Blay of TUV Rheinland. Employees of the Sangguniang Panlalawigan/Office of the Vice Governor, Provincial Assessor's Office and Provincial Treasurer's Office took part on the learning event.

During the activity, participants were provided with tools on how to meet the requirements of ISO 9001:2015 through integration of risk based thinking in their respective processes. They also get to revisit their process maps which enable them to identify risks and opportunities to plan for the updated QMS.

II. TRAINING METHODOLOGY

An activity in which attendees were tasked to introduce themselves and share their experience in QMS as to the most challenging or interesting part of their work launched the orientation on both days. House rules and course description were presented consecutively prior the lecture proper that started with the discourse on the rationale and objectives of the revision.

This one-day course had been a discussion on the highlights and differences of the ISO 9001 version 2015 from version 2008 through a combination of deep-dive inputs and workshops.

(Pls. see attachments on photo documentation.)

III. MONITORING AND EVALUATION

A week before the 2nd Surveillance Survey set on the last week of February is the conduct of the Management Review, hence, each of the three departments shall likewise submit their corresponding Risk Management Plan and Interested Parties Matrix for review by the Quality Management Representative prior approval of the Provincial Governor.

IV. REMARKS

a) Conclusion

The revised standards provide a stable set of core requirements that is nevertheless relevant to organizations of all types and sizes, across all industries and sectors and, at the same time, intend for the maintenance of the current focus on effective process management.

b) Lessons learned

b.1 From the trainers point of view

- The tremendous support of top management in terms of infrastructure resulting to spacious work environment conducive for productivity.
- Compliance to 5s standards of ISO 2008 certified departments.
- The power of understanding of participants on how to transition from ISO 2001 to ISO 2015.

b.2 From the participants point of view

The organization is required to understand its context and take a risk-based approach not only to determine the risks and opportunities that need to be addressed, but to determine, as well, the type and extent of control to external providers and externally provided services.

The concept of preventive action in formulating QMS requirements is likewise expressed through the risk-based approach.

V. BUDGET REPORT

PARTICULARS	ALLOCATED BUDGET	ACTUAL EXPENSES
Meals and Snacks	Php 18,490.00	Php 18,490.00
Board & Lodging	7,500.00	7,000.00
Supplies	9,700.00	9,700.00
TOTAL	Php 35,690.00	Php 35,190.00

Hereunder is a comparison between the proposed budget and the actual budget exhausted:

ATTACHMENTS AND PHOTOS

Please refer to all attachments and photos as inclusion in this report.

- A. copy of approved training design
- B. copy of attendance sheet

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